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## RAIIV GANDHI COLLEGE OF ENGINEERING AND TECHNOLOGY

(Approved by AICTE and Affiliated to Pondicherry University)
(Accredited with 'A' Grade by NAAC)
(Sponsored by Sri Balaji Educational and Charitable Public Trust)

Pondy - Cuddalore Main Road, Kirumampakkam, Puducherry - 607 403.

Dr. Vijayakrishna Rapaka

B.Tech. (Mech.), M.Tech. (Energy), Ph.D. (Ocean Engineering, IIT Madras), M.I.S.T.E., F.I.I.P.E., M.C.S.I., M.I.S.E.S., M.A.S.E.E. PRINCIPAL

RGCET/CIR/2019-20/37 30.09.2019

## **CIRCULAR**

- ❖ On account of Gandhi Jayanthi, 02.10.2019 (Wednesday) is herewith declared as holiday.
- ❖ Ayudha Pooja celebration will be held on the forenoon of 07.10.2019 (Monday) at 9.00 a.m. in our Administrative Block. All the staff members (Teaching and Non Teaching) are requested to take part in the Pooja Celebrations.

PRINCIPAL

Dr. E.VIJAYAKRISHNA RAPAKA Bilech, Mech.), M.Tech. (Energy), Ph.D. (BY Madras), M.I.S.I.E., F.J.P.E. M.C.S.I.M.C.I.I. PRINCIPAL

Rajiv Gandhi College of Engineering & fechnology Pondy - Cuddalore Main Road, Kirumampakkam, Puducherry - 607 402.

## Copy to:

- 1. The Administrator
- 2. The Vice Principal
- 3. The PRO
- 4. The Accounts Officer
- 5. All the HODs
- 6. The Exam Wing
- 7. The Librarian
- 8. The DPE
- 9. The Scholarship / Records Section
- 10. The Placement officer
- 11. The NSS Programme Officer
- 12. The Website Incharge- to upload in the College Website
- 13. The Attendance In charge Attendance to be maintained before the start and end of the celebrations.
- 14. The Supervisors
- 15. The Electrical Maintenance Incharge
- 16. The Receptionist
- 17. The Security Officer
- 18. The File